

Dear Parents:

The ----- School family is sadly grieving the loss of one of our second-grade students this week. As you may know, ----- died following a fire in her ---- home last Wednesday night.

Today, we have spoken with students in ----- classroom and that of her older brother \_\_\_\_\_, who is in fourth-grade here. We have established special counseling services for all students who may need to discuss their feelings about this tragedy. Those services will be available as long as they are needed.

Recognizing that this may be the first time your child has experienced the loss of a friend or family member, we know that you will want to discuss this matter with your child at home.

I have attached some information you may find helpful, which includes signs you might watch for as your child processes this tragic loss. Please contact your child's teacher or my office if you have particular concerns that you would like to share. Our staff will remain vigilant in watching for signs of distress, as well.

I know you join me in extending our deepest sympathy to the family of ----- . We will stay in touch with them to determine if the ----- School family can help in any way as they attempt to relocate. As always, we stand ready to help and support in any way possible.

Sincerely,

Principal