

Dear Parents:

The ----- School family is sadly grieving the loss of one of our second-grade students today. ----- died at the hospital on Tuesday evening following a long and valiant battle with Leukemia, and word reached our staff this morning.

Recognizing that this may be the first time your child has experienced the loss of a friend or family member, we knew that this was a conversation many of you would prefer to have privately in your home. We have not, therefore, shared news of -----'s loss with classmates.

We do stand ready, however, to offer counseling support as necessary for all of our students in the coming days. Additional counselors from other schools within the district and the county have offered their services as needed to assist the ----- School family at this time.

I have attached some helpful information for you to use in discussion with your child, which includes signs you might watch for as your child processes this tragic loss. Please contact your child's teacher, or my office, if you have particular concerns that you would like to share. Our staff will remain vigilant in watching for signs of distress, as well. Please contact us if you have any concerns that we might help to address here at school.

We do not have details at this moment of final arrangements, but we will advise you of facts as they are known. I know you join me in extending our deepest sympathy to the -- -- family. As always, we stand ready to help and support in any way possible.

Principal